



**GREATER
RESTON
CHAMBER OF
COMMERCE**



FOOD VENDOR INFORMATION

WINE ‘N DINE:

EXCLUSIVE FOOD VENDOR COOKING DEMONSTRATION OPPORTUNITY

Saturday, June 17, 2017 from 12:00pm – 6:00pm

Please note that participating in Wine ‘n Dine is exclusive to restaurants participating in Taste of Reston.

I would like to sign up for Wine ‘n Dine on June 17, 2017.

Participating Vendor _____

Primary/Logistical Contact _____

Phone _____ Fax _____ Email _____

Chef’s Name _____

Chef’s Email _____

Chef will Prepare _____

Preferred Time Slot: _____ 1:00pm _____ 2:00pm _____ 3:00pm _____ 4:00pm _____ 5:00pm

Time slots are not guaranteed, an email with detailed demo time will be emailed the week of June 5, 2017.

Please email chef’s bio to Lesley@m-b-logistics.com no later than June 5, 2017.

Will you need electricity to be provided by GRCC?

_____ Yes (Please fill out the Electrical Needs Form) _____ No

Electricity will be provided by Taste of Reston for cooking demonstration at Wine n Dine.

Will you be utilizing the stove provided by Taste of Reston? _____ Yes _____ No

WINE ‘N DINE COOKING DEMONSTRATION INFO

- Grill/cooking stove will be provide by Taste of Reston for cooking demonstration at Wine n Dine.
- Paper products will be provided by Taste or Reston for cooking demonstration at Wine n Dine.
- Participating Wine n Dine Restaurants are expected to provide samples for 75 – 100 tastings.

I HAVE READ AND WILL ADHERE TO THE SAFETY ISSUES ATTACHED, AS OUTLINED BY THE FIRE MARSHAL, FOR TASTE OF RESTON 2017.

Authorized Signature

GREATER RESTON CHAMBER OF COMMERCE

1886 Metro Center Drive, Suite 230 Reston VA | T: 703.989.9234

E: Lesley@M-B-Logistics.com | www.RestonChamber.org | www.RestonTaste.com



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RULES & REGULATIONS AGREEMENT

ELECTRICAL NEEDS FORM

Yes, my booth needs electricity. No, my booth does not need electricity.
(Do not complete/sign this page if no).

Electricity will be available for vendors from their vendor booth(s) upon request with additional cost. Vendors will have access to 20 AMP power outlets. 20 AMP power outlets will supply power for appliances that equal up to a total of 20 AMP's. The following list shows the standard AMP for various appliances:

Common Devices and Their Loads (120v): 100 Cup Coffee Pot 13.75 amps, Commercial Blender 12.5 amps, 170k BTU Heater 12.5/5.5 amps, 300 watt Gel Spot 2.5 amps, Dixie Light Strand 1.66 amps, Globe Light Strand 3.33 amps, 12" Pole Fan 1.1 amps, 30" Pedestal Fan, 0/2.3 amps, Popcorn Machine 11.2 amps, Sno-Cone Machine 7.0 amps, Frozen Drink Machine 12 amps, PortA Cool 5 amps.

Participating Vendor _____
 Primary Contact _____
 Phone _____ Fax _____ Email _____
 Address _____
 City _____ State _____ Zip _____

Electricity Cost: \$250 first 20 AMPs \$100 for each additional 20 AMPs needed. Please submit a special request for special electrical needs i.e. appliances carrying more than 20 AMPs. If it is determined by our electrician that more power is required at your booth, an additional cost will be applied with payment required immediately.

LIST OF ITEMS

Please list all appliances that are to be plugged in an electrical outlet. (20 amps / 2 outlets)

(Please understand: 20 AMPs total/outlet - Penalty fees will apply)

1. _____ Amps _____
2. _____ Amps _____
3. _____ Amps _____

Please use additional paper for other appliances needing power.

I understand electricity needs must be ordered through the Greater Reston Chamber of Commerce as this is the only electricity allowed to flow through the event. I further understand my vendor booth may not provide electricity through my own resources - all electricity must be through the event. There is a maximum electrical demand of 20 AMPs per outlet (Unless special agreements are made with GRCC). Said limits are final and non-negotiable. Those who violate any of the said limitations will be fined \$200 to come out of the Participants 60% event revenue payout or to be charged to credit card made available by sponsors. Electricity must be paid for by credit card for all non-food vendor participants. I UNDERSTAND THE IMPORTANCE OF GIVING ACCURATE INFORMATION FOR THE ELECTRICAL NEEDS WITHIN MY BOOTH. BY SIGNING BELOW I AM STATING THAT THE ABOVE INFORMATION IS BOTH ACCURATE AND CORRECT.

METHOD OF PAYMENT – 50% minimum deposit due when submitting application

- Check (Make payable to the Greater Reston Chamber of Commerce)
- Send Invoice (for remaining amount due)
- Visa Master Card American Express

Card# _____ Exp. Date _____

Name as it appears on card _____ CVC # _____
(typically found on back of card)

Authorized Cardholder Signature _____

Please email this form and the signed Rules & Regulations Agreement to Lesley@m-b-logistics.com, and mail the originals along with full payment to: Greater Reston Chamber of Commerce, ATTN: Taste of Reston, 1886 Metro Center Drive, Reston, VA 20190. If you have any questions, please contact Lesley Green at 703.989.9234.

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RULES & REGULATIONS AGREEMENT

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Taste of Reston, produced by the Greater Reston Chamber of Commerce, will be held on Friday, June 16, 2017 and Saturday, June 17, 2017 at the Reston Town Center. The event will be open to the public from 3:00 -11:00 PM on Friday and Noon - 11:00 PM on Saturday. Food service may end between 10:00 PM and 11:00pm, however, trucks will not be allowed on the streets until after 11:00 PM.

DEFINITIONS USED HEREIN

GRCC Greater Reston Chamber of Commerce.

RTC Reston Town Center, LLC; Boston Properties; B&B Portfolio JV, LLC; Reston Urban Core Association; Reston Town Center Joint Committee; One Freedom Square, LLC.

Participant Each person, organization, retailer, food & beverage vendor that has made application for space, at Taste of Reston 2017, by executing a Food Vendor Application or a Sponsorship Agreement Form.

Facility Reston Town Center.

1. DEADLINE FOR PARTICIPATION

If you have participated in the event in the past, the deadline to exercise first right of refusal to participate is February 28, 2017. Thereafter space will become available on a first-come first-received basis.

If you are new to the event and have not participated in the past, applications will be accepted from February 1, 2017 – May 17, 2017. It is possible limited booth space may be available after May 17, please call Lesley Green for availability.

The completed paperwork for all participating Taste of Reston 2017 applications, fulfilling the conditions herein, must be submitted for review no later than May 17, 2017, to the Greater Reston Chamber of Commerce (referred to hereafter as GRCC). Booth space will be confirmed once full payment, the signed Sponsorship Agreement, Rules & Regulations Agreement, and, if applicable, the Food Vendor Information Form have been received by GRCC. These documents are due no later than May 17, 2017.

Booth space for this event is limited and Participant specifically understands that there may be no more space available by the time it submits all paperwork and payment even if all submissions and compliance are timely.

GRCC reserves the right to accept or deny any application submitted for participation in GRCC's Taste of Reston in its sole and arbitrary discretion. Please note that we strive to maintain a balanced representation of industries among our participants. You will be notified of your acceptance via email.

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RULES & REGULATIONS AGREEMENT

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2. ASSIGNMENT AND USE BY OTHERS

Participant space is restricted to one organization per space and the participant may not assign its space or permit any other person, firm or organization to use any part of such space without the express written permission of GRCC.

3. CANCELLATION

GRCC's Taste of Reston 2017 is a rain or shine event and no refunds or cancellation of authorizes charges will be made due to cancellation of the Event or any portion thereof due to inclement weather or any other cause not within the control of the GRCC. Written requests for refunds delivered to GRCC prior to May 13, 2017 will be honored. Therefore all deposits are non-refundable after May 13, 2017 and all authorizations for charges non-cancellable.

4. SETUP

Participant set up time is on Friday, June 17 from 11:00 AM - 2:00 PM and Saturday, June 18 from 7:00 AM - 10:00 AM. All production vehicles must be removed from Market Street by 2:00 PM on Friday and 10:00 AM on Saturday. Vehicle access to tents during the event will not be available. A final packet of logistical information will be emailed to the main point of contact listed on application during the week of May 30, 2017

5. DURATION OF THE EVENT

All tents located along Market Street must be staffed Friday from 3:00 - 11:00 PM, Saturday from Noon - 11:00 PM. Wine 'n Dine participants will be notified of logistics during the week of May 30, 2017.

6. BREAK DOWN

GRCC's Taste of Reston ends at 11:00 PM on Saturday, June 18, 2017. Vehicle and other access to Market Street and all blocked off streets for breakdown will be determined by Town Center Security (in light of existing conditions at approximately 11:30pm).

7. TENTS

Each Food Vendor Participant booth (tent) will be equipped with two (2) eight-foot tables, disposable table cloths and a trash can w/liners. Food Vendors that plan to use a grill must provide all the necessary equipment (grill, charcoal, etc.) and indicate on Application. All grills must be placed outside the tent between booths. (Refer to your Food Vendor Application and Menu Selection Form for details and certain restrictions that will apply).

Sponsor Booth (tent) will be equipped with one (1) eight-foot table and two (2) chairs in addition to the 10x10 tent. Solicitation of attendees must be conducted within the designated 10'x10' booth space. All participant supplies and signage must remain within the designated 10'x10' booth space.

8. CODE COMPLIANCE

Food vendor participant is required to adhere to all laws and provisions established by the Commonwealth of Virginia, Fairfax County, including the Fairfax County Health Department, and the Fairfax County Fire and Rescue Department – Office of the Fire Marshal, and all other federal, state and local laws, rules and regulations applicable to its business and the Taste of Reston 2017 event.

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